

SAEC Consortium Board Meeting Minutes

April 2, 2024, 8:00am – 9:45am

College of the Sequoias: Sequoia Room 1

Co-Chairs: Brent Calvin and Yolanda Valdez

In Attendance:

Carla Calhoun, CSET; Brent Calvin, College of the Sequoias; Tony Casares, Woodlake Unified School District; George Eddy, Exeter Unified School District; Victoria Guzman, Cutler-Orosi Adult School; Amalia Lopez, Lindsay Adult School; Margarita Lozano, Read to Succeed Library; Barbara Marshall, Sequoias Adult Education Consortium; Lori Morton, Tulare Adult School; Adam Peck, Workforce Investment Board of Tulare County; Andre Pecina, Corcoran Joint Unified School District; Maria Reveles, Proteus, Inc.; Tom Rooney, Lindsay Unified School District; Victor Rosa, Hanford Joint Union High School; Jonna Schengel, College of the Sequoias; Mark Thompson, Visalia Unified School District; Yolanda Valdez, Cutler-Orosi Joint Unified School District; Lucy Van Scyoc, Tulare Joint Union High School District; Christine Wegner, Exeter Unified School District; John Werner, SAEC

	Discussion Topic	Outcome	Action
1	Opening Business		
1.1	Call to Order	<ul style="list-style-type: none">Called to order by Brent Calvin at 8:08am	
1.2	Establish Quorum	<ul style="list-style-type: none">Quorum Established	
1.3	Welcome and Introductions		
2	Review and approval of meeting minutes and Notes:	<ul style="list-style-type: none">Minutes from February 6, 2024	<ul style="list-style-type: none">Motioned to approve minutes by Tony Casares, Woodlake Unified School DistrictSeconded by Eddy, Exeter Unified School DistrictVote: All approved None opposed Motion Carried
3	Public Comment		

4	Information Items		
4.1	Member Effectiveness Report by COS – Jonna Schengel, Dean CTE, COS	<ul style="list-style-type: none"> ● COS PowerPoint presentation on: <ul style="list-style-type: none"> ➤ Sustain Enrollment <ul style="list-style-type: none"> ▪ Non-credit ESL classes are holding their own with a little bit of decrease ➤ Increase Literacy Rates <ul style="list-style-type: none"> ▪ Little bit of increase due to enrollment ➤ ESL Services <ul style="list-style-type: none"> ▪ ESL Program <ul style="list-style-type: none"> ○ Offers non-credit level classes through advance transfer level ○ Writing classes ▪ ESL Students supported by <ul style="list-style-type: none"> ○ 1 PT - Professional Expert, ESL Specialist and Counselor ➤ By the numbers – ESL <ul style="list-style-type: none"> ▪ Unduplicated students count ▪ Counseling hours have increased ➤ By the numbers – Non-credit CTE <ul style="list-style-type: none"> ▪ Working hard to get adult ed student in the CTE classes because it leads to jobs ➤ Additional Technology Support <ul style="list-style-type: none"> ▪ Technology for off site ESL locations continues to improve ▪ Have provided lap top carts, hotspots and Owl cameras ➤ CAEP 2022-23 By the Numbers <ul style="list-style-type: none"> ▪ Budget (FY 23 Allocation and FY 22 Carryover) ▪ Expenses (CTE and ESL staff and support) ➤ Changes for 2024-2025 <ul style="list-style-type: none"> ▪ ESL tutoring, Technology, Books, Adult Ed/COS ESL alignment, CTE course for ESL students ▪ COS will be adding HVAC/ECT and ET 	

<p>4.2</p>	<p>Member Effectiveness Report by Cutler-Orosi Adult School – Victoria Guzman, Principal of Alternative Education, COJUSD</p>	<ul style="list-style-type: none"> ● Cutler-Orosi shared PowerPoint presentation on: <ul style="list-style-type: none"> ➢ Over the years Cutler-Orosi have increased the number of classes they offer ➢ Locations <ul style="list-style-type: none"> ▪ Lovel High School, Woodlake: Bravo High School and Family Education Center ➢ Student Enrollment Data and Trends (unduplicated counts) <ul style="list-style-type: none"> ▪ Classes are down a little bit <ul style="list-style-type: none"> ○ Learned students did not like to enroll on line ○ Taking it offline and doing paper pencil enrollment is increasing the classes ➢ Increased Literacy Rates <ul style="list-style-type: none"> ▪ Did not have the growth <ul style="list-style-type: none"> ○ Learned that students were missing the 2nd tests because of barriers ➢ CAEP Barriers to Employment <ul style="list-style-type: none"> ▪ English Language Learners had the biggest number of barriers ▪ Migrant/Seasonal Farm Labor was second ➢ Using North Star this year <ul style="list-style-type: none"> ▪ Being used in Vessel lab ▪ It is a hub where they can come and get a certificate on different skills ▪ There are different levels of certification in North Star ➢ WASC Accreditation <ul style="list-style-type: none"> ▪ April 22 – 24, 2024 ➢ Aligned Curriculum <ul style="list-style-type: none"> ▪ Edgenuity – High School Diploma ▪ Aztec – GED and Adult Basic Education ▪ Burlington English – ESL and Citizenship ➢ 2023-2024 Leveraged Funds <ul style="list-style-type: none"> ▪ Not everything has been spent but they have major plans for the money ● Questions <ul style="list-style-type: none"> ➢ What is Vessel? <ul style="list-style-type: none"> ▪ It is a intervention – Students having trouble with a class can get help ▪ They can also get certificates for skills they have completed (i.e. soft skills) 	
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4.3	Member Effectiveness Report by Farmersville Adult School – Arturo Villarreal, Principal of Alternative Education, FUSD	<ul style="list-style-type: none"> ● Presentation will be given next month due to a family emergency 	
4.4	SAEC Report on Consortium Governance 2024/25 – John Werner	<ul style="list-style-type: none"> ● Sunrise Governance Documents <ul style="list-style-type: none"> ➢ Change of dates ➢ Minor edits for flow ➢ Substantive change: Section 12, G; Addition of carry-over language ● SAEC Report on Governance Document: <ul style="list-style-type: none"> ➢ Your LEA board must approve along with the MOU ➢ Member representative signs document (Superintendent) 	
4.5	SAEC Memorandum of Understanding 2024/27 – John Werner	<ul style="list-style-type: none"> ● Sunrise MOU <ul style="list-style-type: none"> ➢ Dates ➢ Member representative name ➢ Beneficiary guarantee amounts ➢ SAEC office guarantee amounts ● SAEC Amended Memorandum of Understanding <ul style="list-style-type: none"> ➢ Your LEA board must approve it along with the SAEC Report on Governance ➢ Member representative (Superintendent) and your Board President needs to sign it 	
4.6	SAEC Fiscal Allocation Declaration (CFAD) 2024/25 – John Werner	<ul style="list-style-type: none"> ● Sunrise SAEC Preliminary Fiscal Allocation Declaration 2024-2025 <ul style="list-style-type: none"> ➢ Re-benched in 2021/22 ➢ Preliminary COLA: 0.76%; CFAD estimates basis = 0.0% ➢ SAEC Board action on 05/07/24 ➢ May Revise and June statute date effect on the SAEC process...may need a CFAD amendment in late June 	

5	Action Items	<ul style="list-style-type: none"> • None 	
5.1	California Adult Education Week April 7th – April 13th, 2024 – Brent Calvin, President, COS	<ul style="list-style-type: none"> • Reading of SAEC Board Resolution 2024 	<ul style="list-style-type: none"> • Motioned to approve by Victor Rosa, Hanford Joint Union High School • Seconded by Tom Rooney, Lindsay Unified School District • Vote: All approved None opposed Motion Carried
5.2	SAEC Board Meeting Calendar for 2024-2025 – Brent Calvin, President, COS	<ul style="list-style-type: none"> • Review <ul style="list-style-type: none"> ➢ Approval of SAEC Board Meeting Calendar with a motion to amend August date to August 20, 2024 	<ul style="list-style-type: none"> • Motioned to approve and to amend August date to August 20, 2024 by George Eddy, Exeter Unified School District • Seconded by Tony Casares, Woodlake Unified School District • Vote: All approved None opposed Motion Carried
6	Adjournment	<ul style="list-style-type: none"> • Next meeting 05/07/2024 at 8:00am <ul style="list-style-type: none"> ➢ In person at COS, Sequoias Room 1 • Meeting adjourned at 9:21am 	<ul style="list-style-type: none"> • Motioned to adjourn by George Eddy, Exeter Unified School District • Seconded by Victor Rosa, Hanford Joint Union High School • Vote: All approved None opposed Motion Carried